

5. B U D G E T:

	<u>First year</u>	<u>Second year</u>	<u>Third year</u>	<u>Total amount.</u>
1. <u>HRD:</u> Of members' organisations (technical & non-technical matters). Per Organisation Rs. 1000/- For 20 organisations.	20,000-00	20,000-00	20,000-00	60,000-00
2. <u>Meetings:</u> It consists of monthly meetings & quarterly meetings of the governing body members. per person per meeting Rs. 60/- For 20 members for 12 meetings 60x20x12	14,400-00	14,400-00	14,400-00	43,200-00
General Body meetings twice in a year	5,000-00	5,000-00	5,000-00	15,000-00
3. <u>Exposure visits and Trainings:</u> Per organisation per year Rs. 1000/- For 20 organisations	20,000-00	20,000-00	20,000-00	60,000-00
4. <u>Support service to members' organisation:</u> By the governing body members' for 20 organisations.	10,000-00	10,000-00	10,000-00	30,000-00

	<u>First year</u>	<u>Second year</u>	<u>Third year</u>	<u>Total Amount</u>
5. To build departmental linkages at the district level and at the state level by governing body members. Per month Rs. 1000/-	12,000-00	12,000-00	12,000-00	36,000-00
6. <u>Faculty charges:</u> Resource persons will be invited from the well-known rural developmental institutions twice in a year	10,000-00	10,000-00	10,000-00	30,000-00
7. Registration and yearly renewals.	150-00	150-00	150-00	450-00
8. <u>Stationaries:</u> Letter heads, seals, account books, receipt books, postage and phone etc.	10,600-00	10,600-00	10,600-00	31,800-00
9. <u>Office equipment:</u> Type writer, Xeroxing, Printing and papers etc.	18,000-00	7,000-00	7,000-00	32,000-00
10. <u>Office Furniture:</u> Table, chairs, cupboard, file rack.	10,000-00	-	-	10,000-00

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	<u>First year</u>	<u>Second year</u>	<u>Third year</u>	<u>Total Amount</u>
11. Library, periodicals, news papers	5,000-00	5,000-00	5,000-00	15,000-00
12. Research study on the current issues in the district by the members' organisations.	5,000-00	5,000-00	5,000-00	15,000-00
13. Documentation and case studies.	10,000-00	10,000-00	10,000-00	30,000-00
14. Office maintenance	4,000-00	4,000-00	4,000-00	12,000-00
15. Accounts Maintenance	5,000-00	5,000-00	5,000-00	15,000-00
16. Auditing	6,000-00	6,000-00	6,000-00	18,000-00
17. Typing	3,000-00	3,000-00	3,000-00	9,000-00
18. Evaluation	5,000-00	5,000-00	5,000-00	15,000-00

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SUMMARISED FINANCIAL DETAILS:

<u>S.No.</u>	<u>Particular</u>	<u>First year</u>	<u>Second year</u>	<u>Third year</u>	<u>Total Amount for 3 years.</u>
1.	Human Resource Development of all members' organisation.	20,000-00	20,000-00	20,000-00	60,000-00
2.	Meetings.	19,400-00	19,400-00	19,400-00	58,200-00
3.	Exposure	20,000-00	20,000-00	20,000-00	60,000-00
4.	Support service	10,000-00	10,000-00	10,000-00	30,000-00
5.	Departmental linkages.	12,000-00	12,000-00	12,000-00	36,000-00
6.	Faculty charges	10,000-00	10,000-00	10,000-00	30,000-00
7.	Registration	150-00	150-00	150-00	450-00
8.	Stationaries	10,600-00	10,600-00	10,600-00	31,800-00
9.	Office requirement	18,000-00	7,000-00	7,000-00	32,000-00
10.	Office furniture	10,000-00	-	-	10,000-00
11.	Library periodicals	5,000-00	5,000-00	5,000-00	15,000-00
12.	Research study	5,000-00	5,000-00	5,000-00	15,000-00
13.	Documentation	10,000-00	10,000-00	10,000-00	30,000-00
14.	Office maintenance	4,000-00	4,000-00	4,000-00	12,000-00
15.	Accounts maintenance	5,000-00	5,000-00	5,000-00	15,000-00
16.	Auditing	6,000-00	6,000-00	6,000-00	18,000-00
17.	Typing	3,000-00	3,000-00	3,000-00	9,000-00
18.	Evaluation	5,000-00	5,000-00	5,000-00	15,000-00
		<u>1,73,150-00</u>	<u>1,52,150-00</u>	<u>1,52,150-00</u>	<u>4,77,450-00</u>

PRK
F 22

New file

A PROJECT PROPOSAL TO CONSOLIDATE THE FEDERATION
OF VOLUNTARY ORGANISATIONS FOR AN INTEGRAL RURAL DEVELOPMENT
IN NORTH CANARA DISTRICT

1. Introduction: At the initiatives of Oxfam, Secunderabad the process of Federating the voluntary organisations at North Canara District was set in motion. In spite of manifold ups and downs, 16 voluntary organisations in the district collectively had achieved to create an informal platform to speak out and to chalk out various JFPM related issues not only among themselves through continuous regular meetings and trainings, but also with KFD Hierarchy for the period of three years. Convinced by the felt need of the all members organisations, Registration of the Federation was formally decided on 14th September 1996 at Yellapur.

2. Identified measures to consolidate the Federation: The following measures are collectively identified, selected and approved by the members' organisations through transparent democratic process.
 - 2.1. Human Resource Development Measures: The Federation is convinced of the need for the HRD of members' organisations in the technical and non-technical matters. These issues will be identified specifically by all the members concerned in the annual plans session.

There are 16 voluntary organisations. Just 4 more organisations are expected to join the Federation. Totally these 20 organisations will be involved in this process of HRD. To organise such activities, support is required from Oxfam to meet the expenditure.

 - 2.2. Meetings: To consolidate the Federation, regular monthly meetings quarterly meetings of the governing body members at the various organisations as well as general body meetings to chalk out not only JFPM related issues but also other issues related to rural development are the need of the hour. Whenever is possible, the member organisations will be able to share the cost. The support is asked for in the cases where they are not possible to share.

- 2.3. Exposure visits and trainings: The Federation has decided to organise the trainings as well as the exposure visits within the state and outside the state. The results and the impact will be shared to all by ~~the~~ all member organisations.
- 2.4. Support service to members' organisations: The Federation will be consolidated by the support service. The support service will be asked for by the members' organisations. Accordingly the governing body will decide the matter and collectively visit the members' organisations to support in their timely need. This service may be regularised as per the decisions of the members' organisations.
- 2.5. Departmental linkages: The Federation will be boosted up also by establishing the linkages with the various developmental and environmental departments. This will be created not only at the district level but also at the state level. The decisions and plans arrived at by various departments will be shared to all member organisations so as to collectively plan out, implement and to assess the impact of the established linkages.
- 2.6. Faculty charges: The various experienced resource ~~§~~ persons will be invited to share their experiences to the members' organisations so as to up date their rural date Bank.
- 2.7. Research study: The Federation will encourage the members' organisations to undertake the specific research study on the issues of the district to sharpen the perspectives of the members' organisations.
- 2.8. Documentation: The Federation will be encouraged to grow in the documentation aspects such as documenting the reports of the Federation, the specific success and failure case studies, details regarding the assessment Federation training reports.
- 2.9. Administrative costs: To consolidate the Federation, ~~the~~ the administrative costs need to be met such as Registration charges, yearly renewal charges, stationaries, office equipment, office furnitures, library, office maintenance, accounts maintenance, auditing, and typing etc.

3. Operational methodology: The above measures and consolidation activities will be implemented through democratisation process. These activities are already discussed and the required budget is collectively worked out. The joint account is opened in the state bank of Mysore in the name of the Federation. It will be operated by the President and Treasurer of the Federation.

4. Evaluations: These activities of the Federation will be assessed internally by the members' organisations and the governing body members. It will be followed by the external agency evaluation external agency will be collectively selected in view of objective evaluation.

PRIC F22 New file

MEMORANDUM OF ASSOCIATION AND RULES AND REGULATIONS
OF THE FEDERATION OF VOLUNTARY ORGANISATIONS IN
NORTH CANARA DISTRICT

1. Name of the Society: The name of the society shall be "Federation of Voluntary Organisations for Rural Development in North Canara District".
2. Address: The official address of the Federation shall be the following. C/O Karwar Rural Women and Children Development Society (KRWCDs), Makeri, Shejwad post, Karwar -581 306, Uttara Canara District, Karnataka, India.
3. Aims and objects:
 1. To educate grass root rural organisations in rural development work through trainings, workshops, experience sharing sessions, collective mutual discussions, conference team search Research work, exposures, skills development and to integrate the activities and plan for unified and joint programmes.
 2. To develop areas of mutual co-operation and understanding among the different voluntary organisations, associations, institutions, groups and individuals which are functioning in Uttara Canara District, Karnataka state for the development of the rural communities.
 3. To promote and to advocate the rural people centered policies and programmes through collective representation of the Federation at Government, Semi-government, autonomous and other institutions involved in rural development.
 4. To bring about an integrated human resource development of voluntary organisations and the rural communities.
 5. To educate the public on the activities of its members through its information service centre, to publish monographs, periodicals hournals, reviews, papers, pamphlets to further the objects of the Federation.

6. To assist members in research, and evaluation and to recommend the members to the funding agencies through an objective assessment and to act as a liaison between members, government and donor agencies.
 7. To establish contacts with affiliated or affiliate with other organisations national and international with similar objects.
 8. To control, manage and supervise the various activities and programmes of the Federation.
 9. To do such lawful acts, deeds or things either alone or in conjunction with other organisations as are incidental or conducive to the attainment or any of the above objects.
 10. To provide for the welfare of the employees of Federation.
 11. All activities financed from the funds shall be conducted in accordance with the aims and objects as seated herein and no discrimination shall be permitted on grounds of religion, caste, creed or sex.
 12. To undertake such other activities from time to time as shall be deemed necessary for the attainment of the objects of the Federation and promotion of the interests of its members.
4. Governing Body: The names, address, occupation and designation of the present members of the Governing Body to whom the management of the society is entrusted as required under section 2 of the societies Registration act 1860 are as follows:

<u>S.No.</u>	<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Designation in the society</u>
1.	Mr.A.Susairaj	K R W C D S, Nagawada Baad, Nandangadda Po., Karwar - 581 304	Social Worker	President
2.	Mr.Shivappa Poorjari	SIDDI Development Project, 100 Temple Road, Janaki Nivas, Yellapur	Social Worker	Vice President.
3.	Mr.S.K. Sudarsan	VIKASA, Malsa Krupa, Malligi, Mungod - taluk, 582 346.	Social Worker	Secretary
4.	Mrs.Sasikala Nayak	PRAGATI Vanitha Samraj, Hadav - Po., Ankola.	Social Worker	Treasurer.
5.	Mr.R.S. Yielddalli	I D S, Javalli-galli Halligal 581 329		Joint Secretary.
6.	Mr.Joseph Vay	K D D C, Nirmala Vikasa Kendra, Printing press, Mallikeri, Gumta - 581 343		Member.

<u>S.No.</u>	<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Designation in the society.</u>
7.	Mr.Nagaraj Joshi Suvanda	Sabra, Post Hulugod, Sirsi.		Member
8.	Mr.S.D.Patel	Cherineyard, Shaka Karyale Munugund, Mingod - Taluk		Member
9.	Mr.Prakash B.Nrvakar,	GSS ASS, Branch Officer, Kavalwada, Haliyal		Member

5. Desirous Persons: We, the undersigned are desirous of forming a society namely "Federation of voluntary organizations for Rural Development in North Canara District, under the societies Registration Act, 1860 in persurance of this memorandum of Association of the Society.

<u>S.No.</u>	<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Designation.</u>
1.	Mr.A.Susairaj	K R W C D S, Nagawada Baad, Nandangadda Po., Karwar - 581 304	Social Worker	President
2.	Mr.Shivappa	SIDDI Develop- ment project, 100 Temple Road, Hanaki Nivas, Yellapur	Social Worker	Vice President.

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<u>S.No.</u>	<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Designation.</u>
3.	Mr.S.K.Sudarsan	VIKASA, Malsa Krupa, Malligi, Mingod-taluk, 581 346	Social Worker	Secretary
4.	Mrs.Sasikala Nayak	PRAGATI Vani- tha Samraj, Hadav - Po., Ankola.	Social Worker	Treasurer.
5.	Mr.R.S. Yielddalli	I D S, Javalli-galli Halligal 581 329		Joint Secretafy
6.	Mr.Joseph Vay	K D D C, Nirmala Vikasa Kendra, Printing press, Mallikeri Qumta - 581 343		Member
7.	Mr.Nagaraj Hoshi Suvanda	Sabara, Post Hulugod Sirsi		Member
8.	Mr.S.D.Patel	Cherineyard, Shaka Karyale, Hunugund, Mungod, Taluk		Member
9.	Mr.Prakash B.Nrvakar,	G S S A S S, Branch Officer, Kavalwada, Haliyal		Member.

6. Income and property of Federation howsoever shall be applied towards the promotion of the objects as setforth in its memorandum. No part of the income of the Federation shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise, howsoever by way of profit to the persons who at any time or have been members of Federation or any of them, provided that nothing herein contained shall prevent the payment in good faith or remuneration of any members there of or any person in return for any service rendered to the Federation or for travelling allowance, halting or other similar charges.

This Federation shall pperate only with the objects enlisted by the section 3 of the Karnataka Societies Registration Act and such of the objects which are not consistent with the provisions of this Act will become null and void (inoperative)†

RULES AND REGULATIONS OF THE FEDERATION

1. The official address of the Federation shall be the following. C/O Karwar Rural Women and Children Development Society (KRWCDs) Training Centre, Makeri, Shejwad post, Karwar 581 306, Uttara Kanara District, Karnataka, India.
2. The Federation shall for the time being, consist of the following members.

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
1.	Mr.A.Susairaj	- President -	-
2.	Mr.Shivappa Poorjari	- Vice-president -	-
3.	Mr.S.K.Sudarsan	- Secretary -	-
4.	Mrs.Sasikala Nayak	- Treasurer -	-
5.	Mr.R.S.Yieldd- alli	- Joint Secretary -	-
6.	Mr.Joseph Vay	- Member -	-
7.	Mr.Nagaraj Joshi Suvenda	- Member -	-
8.	Mr.S.D.Patel	- Member -	-
9.	Mr.Prakash B.Nrvakar,	- Member -	-

3. In these Rules and Regulations and the byelaws that may be made under these Rules and Regulations, unless there is anything repugnant in the subject or context.
 - a) 'Bye-laws' means byelaws that may be in force from time to time under the rules and regulations of the Federation.
 - b) 'Federation' means FEDERATION OF VOLUNTARY ORGANISATIONS FOR RURAL DEVELOPMENT IN KARNATAKA, FEVORD-KARNATAKA.
 - c) 'General Body' means the General body of members of the Federation, whose names are borne in the Register of membership and who have voting rights.
 - d) 'Board' means the Board of Directors as constituted from time to time according to the Rules and Regulations.
 - e) 'Memorandum' means the Memorandum of Association of the Federation.
 - f) 'Year' means a year commencing on the first day of April and ending the 31st day of March of the succeeding calendar year.
 - g) 'He' also includes the term 'She'.
4. If a member of the Federation shall change his address, he shall notify to the Secretary his new address, but if he/she fails to notify such address, his address as recorded on the rolls of the members shall be deemed to be his address.
5. The general superintendence, direction and control of the affairs of the Federation and its income and property shall be vested in the Board of Directors of the Federation which shall be the governing body of the Federation, herein after referred to as the Board.
6. Financial year: the financial year of the Federation shall be from 1st April to 31st March of the succeeding calendar year. The Board may however, change the financial year of the Federation as and when such exigencies arise.
7. Membership of the Federation: Federation will have the following categories of membership.

1. Organisational Member:

- a) Any voluntary organisation actively engaged in any form of rural development or contributing in any manner to the promotion of the aims and objects of the Federation shall be eligible for membership of the Federation subject to acceptance of the Board of Directors.
- b) Specialised organisations in various social and economic fields having bearing on rural development mainly the organisations engaged in training, research and education etc. shall be eligible for membership of the Federation subject to the acceptance of the Board of Directors.

2. Individual Member:

The Board of Directors may on its own motion admit individuals in recognition of their distinguished service in the field of rural development as individual members of the Federation, but they have no voting rights.

3. Donor Member:

Any organisation paying a sum of Rs. 1,500/- or above per annum will be referred to as Donor member. Such organisations or institution will not, however, be entitled to any special rights or privileges other than those of membership category to which it belongs.

4. Life member:

- a) Any organisation paying a sum of Rs.2,500/- in lumpsum or more would be considered as life member of Federation. Such organisation or institution will not, however, be entitled to any special rights or privileges other than those of the membership category to which it belongs.
- b) Individual members as defined under 7 (ii) may also become life members by paying a ~~sum~~ lumpsum of Rs.1,500/-.

8. Membership fees:

- Organisational Membership	Rs. 200/- per annum
- Individual membership	Rs. 75/- per annum
- Donor membership	Rs. 1,500/- minimum
- Life membership	Rs. 2,500/-

9. Terminating of Membership: The membership of any organisation or individual may be terminated by a two thirds vote of the members present at any meeting of the Board. The termination may be done on account of absence consecutively for three Annual General Body meetings without proper justification or inactivity or not paying annual subscription continuously for three except for life members who have paid life subscription or anything done to the detriment of the object of the Federation.

10. Resignation of Membership:

i) After payment of all outstanding dues, a member may resign by giving the secretary a notice in writing of such resignation.

11. Composition of the Federation:

The General Body of the Federation shall be composed of one accredited representative of each of the organisation member as per written resolution.

12. Meetings of the Federation:

a) The General Body of the Federation shall meet ordinarily once a year at such place as the Board may determine.

b) The business to be trasacted at General Body meeting of the Federation shall be.

1) To consider the report of the Secretary.

ii) To elect the Board and Office Bearers of Federation for the period specified.

- iii) To pass the accounts.
- iv) To transact any other business which has been included in the notice thereon.
- v) To appoint auditors.
- vi) Any other business with the permission of the Chair.

c) Notice of the Meetings:

- i) Every member shall be entitled to receive atleast 21 days notice of any general body meeting of Federation.
- ii) A notice may be served upon any member of Federation either personally or by sending it by post in a letter addressed to such member at his address in the roll of members.
- iii) Any notice so served by post shall be deemed to have been served on the day on which in the ordinary course in would have been delivered to the addresses and proof that the letter containing such note was properly addressed and fully posted will be sufficient proof of such service.
- iv) On or before the fourteenth day succeeding the day on which the general body meeting of the Federation is held, a list of names, addressess and occupations of the members of the Executive committee then entrusted with the management of the affairs of Federation shall be filed with the Register of societies.
- v) Special general body meeting: Special general body meeting, however, could be summoned by the Secretary in consultation with the president or in pursuance of a dicision of the Board or on receipt of requests for such meeting from ~~from~~ one-tenth of the member with a notice of 21 days.

13. Voting:

- i) At meetings of Federation each member except those in category 7 (ii) shall have one vote.

ii) In the absence of accredited representatives of the member organisation, he may give his right to vote for that meeting to any other representative of his organisation in writing to the Secretary.

iii) In case of any equality of votes, the chairman of the meeting shall have a casting vote.

14. Quorum:

Atleast one tenth of the total membership of Federation shall form the quorum for the General Body of the Federation.

15. Board of Directors:

a) There shall be a Board of Directors of not less than seven and not more than fifteen out of which not more than 20% may be co-opted.

b) The members of the Board shall be elected by the general body from amongst the accredited representatives of the member organisations in the district.

c) Powers of Board of Directors:

All powers of administration, management, funds, supervision and initiation of programmes, appointment of staff and co-option of the members to the Board shall vest in the Board of Directors and whenever necessary, it may delegate its powers to office-bearers or sub-committees to initiate and execute programmes.

d) Meetings:

i) Board shall meet atleast four times at such time and place as decided by the president.

ii) The meeting after General Body meeting will be ~~be~~ jointly held along with the outgoing members and the newly elected members.

iii) Every member shall be entitled to receive 15 days notice of any meeting of the Board except for the meeting held after the General Body meetings.

- iv) Any activity except such as the Board may be in general or special order direct to place before the meeting, may be carried out by circulation by amongst all its members any resolution so circulated and approved by majority of the members signing shall be as effectual and binding as if such resolution has been passed at a meeting of the Board, provided that at least one third of the members of the Board have recorded their views on the resolution. Such business will, however be placed in the next meeting of the Board for its ratification.

Quorum:

- f) At any meeting at least one third of the members of the Board shall constitute quorum for the transaction of the business.

16. Vacancies:

Any vacancy arising among the members of the Board of the Federation occurring during their tenure of office, shall be filled in by the Board from amongst the members of the General Body by co-option.

17. Tenure of Office:

The Board shall be elected for a term of one year at the general body meeting. The term of the Board would be automatically extended till the next election takes place, All its office bearers and members, however, would be eligible for re-election.

18. Office Bearers and their duties:

a) President:

The president shall preside over all the meetings and perform such other duties as may be delegated to the President. In addition to the above the President would be incharge of the overall direction and co-ordination of the activities with the assistance of vice-president and secretary pertaining to training, research programmes, liaison with organisations such as government, academic institutions etc. and develop and maintain working relations with national and international development agencies, planning and preparing activity plan and budget thereon.

b) Vice-President:

In the absence of the President, Vice-president shall chair the meeting. The Vice-president shall help the president in co-ordinating the activities of the Federation.

In addition, the Vice-President of the region would be incharge of the overall direction and co-ordination of activities in his/her region and assist the President in carrying out his/her duties.

c) Secretary and Joint Secretary:

The duties of the secretary and joint secretary shall be:

- i) To keep record of the proceeding/s of the meetings of the General Body and the Board.
- ii) To maintain list of members of the Federation and date pertaining to their activities;
- iii) To carry on the day to day routine work of the office of Federation at the Head Quarters and have control over the office and its staff.
- iv) To maintain regular accounts, prepare quarterly and annual statements of accounts of Federation and submit to the Board and General Body.
- v) To prepare the annual report and submit it to the General Body.
- vi) To publish bulletins, magazines and other literature to achieve objects of the Federation.
- vii) Whenever necessary, to tour and submit reports of his tour to the Board.
- viii) To carry on correspondence on behalf of the Federation and to have custody of records and files of Federation.
- ix) To be in charge of library.
- x) To receive and disburse amounts and to incur expenditure as per budget estimates approved by the Board.

xi) To execute various programmes and activities to promote the work of Federation as decided by the Board.

xii) All or any of the powers and functions of the secretary may be delegated to any officer of Federation with the approval of the Board.

e) Executive Officer:

He shall be a paid employee of the Federation and an ex-officio member on the Board with voting rights. He shall assist the secretary in carrying on all the day to day activities at the headquarters or at any place as directed by the Board.

f) Treasurer:

The Treasurer shall keep proper books of accounts. He shall prepare quarterly and annual statement of accounts of the Federation and submit to the Board and General Body.

19. Executive Committee:

There shall be a executive committee consists of not less than 7 members and not more than 10 members which will be choosed from among the Board of Directors. The Executive Committee is constituted in the following way.

- | | |
|--------------------------------|---------------------|
| 1. President | - One |
| 2. Vice-president | - One |
| 3. Secretary & Joint Secretary | - Two |
| 4. Treasurer | - One |
| 5. Members | - Remaining member. |

20. Committees:

- i) The Board may take steps to form standing committees consisting of volunteers from organisations and individual members to assist the Board of Directors for any activity to achieve the objects of the Federation. The term of such committees terminate automatically when the term of Board of Directors who appoints the committee ends.
- ii) The Board shall make the necessary rules for Governance of such committees.

21. Funds:

a) Federation shall raise its funds:

- i) By admission fees.
- ii) By membership fees.
- iii) By grants, contributions and donations from members.
- iv) By service charges.
- v) By grants, donations and contributions from non-members, Government and local bodies, public or private undertakings, organisations and institutions and other agencies (national and international) etc.
- vi) By sale of publications.

b) The income and property of Federation from whatever source derived shall be spent solely for the promotion of the aims and objects as set forth in its memorandum.

22. The Federation may accept loans and advances from Government agencies, Banks, Corporation, trust, local bodies, institutions and other agencies to undertake development projects and other schemes approved by the Board.

23. The working hours of the Federation will be between 10.A.M. to 5.P.M. on all week days, Sunday being a holiday.

24. Accounts and Audit:

- i) The Federation shall maintain proper accounts and other relevant records and prepare an annual statement of accounts in such form as may be prescribed by the Board.
- ii) The accounts of the Federation shall be audited annually by a firm of Chartered Accountants to be appointed by the General Body. Any expenditure incurred in connection with the audit of accounts of Federation shall be payable by the Federation.
- iii) The audited statement of accounts together with the audited report will be placed before the Board for consideration and approval, thereafter the same shall be put up before the General Body.

25. The Federation may sue or be sued in the name of its Secretary.
26. Amendment of the Constitution:
The memorandum can be amended or altered at any general body meeting of Federation by a two-thirds vote of the members present at such meeting, provided the proposed amendments form part of the agenda and are circulated amongst members atleast 21 days before the meeting at which such amendments are considered.
27. Indemnity:
Every office bearer or employee of the Federation shall be indemnified out of the funds of the Federation against all losses and expenses incurred in the discharge of his duties except such as shall happen through his own neglect, wilful act or default and such one shall be answerable only for his own acts, neglect or defaults and not those of any other person.
28. Dissolution of the Federation:
a) Federation may be dissolved by the decision of atleast three fifths of the members of the society arrived at in a meeting or by obtaining the approval there of the required number by circulation to all members.
b) On dissolution of the Federation, if any property remains after satisfying all debts and liabilities of Federation, it shall not be divided among the members of the General, Body, or the Board, but shall be transferred to some other society having similar objectives according to the societies Registration Act of 1960.
29. For all things and matters which have not been specifically provided for herein above, the provisions of the Karnataka Societies Registration Act 1960 and the Rules and there under shall apply.

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