

C O N T R A C T

between

THE NORWEGIAN AGENCY FOR DEVELOPMENT COOPERATION

and

Ms. CHAYANIKA SHAH

1. NORAD shall furnish Ms. Chayanika Shah hereinafter and in appendices called the Organisation, with a sum of Rs.1,00,000 (Rupees one lakh only) towards production of a manual in Hindi & Marathi on reproductive technologies hereinafter and in appendices called the Project, which is described in Appendix I to this Contract.
2. The Organisation accepts the Special Terms for this grant as set forth in Appendix I and the General Terms for the grant as set forth in Appendix II to this Contract. The terms and conditions mentioned in Appendix I will supercede the General Terms mentioned subsequently in Appendix II.

This Contract is drawn up in duplicate, one copy for the Organisation and one for NORAD.

New Delhi, October 28, 1991

JON WESTBORG
Resident Representative
The Norwegian Agency for
Development Cooperation

Ms. Chayanika Shah

Appendix I to Contract
dated October 28, 1991
between NORAD and
Ms. Chayanika Shah

PROJECT DESCRIPTION AND SPECIAL TERMS AND CONDITIONS

DESCRIPTION OF THE PROJECT : Production of a manual in Hindi & Marathi
on reproductive technologies

OVERALL OBJECTIVE : Women empowered through acquiring knowledge
on reproductive technologies

IMMEDIATE OBJECTIVE :

A manual on reproductive technologies in Hindi and Marathi has been published which
would disseminate information to :

- women health workers and education centres in an accessible form
- resource person and women's organisation working on health issues
- Action contact point - Health Centres

OUTPUT OF ACTIVITIES :

Study has been conducted focussing on :

- controlling infertility
- treating infertility
- technical details
- population policies of the country
- a critique of the discipline of science which propagates these
- women's experiences of these technologies and their bodies
- adoption as a viable non - technical solution

CS
9

1. Desk research which includes compilation of technical information and the feminist perspective on contraceptive technologies
2. Recording experiences through interviews of women facing the need for safe contraceptive measures and infertility treatments with family planning and infertility centres.
3. Interviews with seven groups from selected states who have evolved different methodologies for creating awareness and collecting information on issues related to women's health
4. Visits to family planning and infertility clinics to collect information of their functioning and women availing of their services
5. Collect information on legal procedures for Adoption and Adoption Centres / Agencies

TIME FRAME : 9 Months

BUDGET

- | | | |
|----|--|----------------------|
| 1. | Salary for three persons for six months (Rs.2,500 per month) | : Rs. 45,000 |
| 2. | Travel (including expenses while visiting places) | : Rs. 17,500 |
| 3. | Contingency (stationery, photocopying, etc): | Rs. 5,000 |
| 4. | Publishing costs (for 1000 copies) | : Rs. 20,000 |
| 5. | Three months salary for one person (to supervise publication) | : Rs. 7,500 |
| 6. | Editing costs (for both Hindi & Marathi) | : Rs. 5,000 |
| | TOTAL ESTIMATED EXPENSES | : Rs.1,00,000 |

NORAD's contribution, 100% : Rs.1,00,000

DISBURSEMENT OF NORAD SUPPORT

On receipt of one signed copy of the contract, NORAD will release 90% of the grant i.e. Rs.90,000/- The balance 10% i.e.Rs.10,000/- will be released on receipt of the final report and audited statement of accounts.



ROYAL NORWEGIAN EMBASSY

NORAD

NORWEGIAN AGENCY FOR DEVELOPMENT COOPERATION

3

1.

SPECIAL TERMS AND CONDITIONS

Ms. Shah is required to submit to NORAD a half yearly report (ref to enclosed format) not later than 30 May, 1992 followed by the final report and audited statement of accounts no later than 30 September, 1992.

The salary stipulated in the budget is based on the understanding that the involved personnel will be required to work full time on the NORAD supported project.

NORAD reserves the right to appoint an independent auditor to undertake an external audit as a matter of routine or in cases where NORAD finds it necessary.

Handwritten initials: D. CS

Appendix II to Contract
dated October 28, 1991
between NORAD and
Ms. Chayanika Shah

**GENERAL TERMS FOR GRANT FROM NORAD
FOR PROJECTS CONDUCTED BY NON-
GOVERNMENT ORGANIZATIONS**

1. The project shall be carried out in agreement with the authorities in the receiving country, i.e. the Organization must be registered according to the Foreign Contribution Regulation Act. Documentation of this was submitted in connection with the application for the grant.
2. Project operations shall take place in such a manner as to benefit the local inhabitants irrespective of race, creed, caste, class, gender and opinions.
3. The organization shall be responsible for carrying out the project, and to this end the Organization undertakes
 - 3.1 to carry out the project on the basis of the budget and time schedule contained in Appendix I. Revision of the plans for the project may be proposed by either party in the event of this being indicated by the experience gained or by changes in the assumptions on which the project plans are based,
 - 3.2 to effect purchases for the project in such a manner as to obtain the most favourable terms having regard to price, quality, delivery date and maintenance facilities
 - 3.3 to keep the project insured,
 - 3.4 to deposit funds advanced from the grant in the special bank account registered with the Ministry of Home Affairs for Foreign Contributions. Withdrawals from this account shall be used solely for the purpose of meeting expenses within the budget in Appendix I,



- 3.5 to transfer to the project the amount to be self-financed by the Organization to meet part of the expenses in accordance with the budget in Appendix I,
 - 3.6 to defray any extra expenses that may be necessary for the project to be carried out in accordance with the description in Appendix I,
 - 3.7 to keep NORAD informed as to the name of the auditor for the project. Norwegian and/or non-Norwegian auditors are to be chartered or registered accountants. NORAD reserves the right to appoint an auditor if NORAD finds it necessary.
4. Upon signature of the contract, NORAD will normally effect the following disbursements:
- 4.1 90% of the amount of the investment grant,
 - 4.2 10% of the investment grant is withheld until a satisfactory final report and the auditor's statement of project accounts have been received and approved,
 - 4.3 the full amount of the operating grant, in advance for one year,
 - 4.4 use of NORAD grants shall not at any time exceed NORAD's proportional share of the project costs as set forth in Appendix I.
5. The Organization shall assist NORAD in carrying out such control measures as NORAD thinks fit in order to appraise the use to which grants are put and to appraise project operations, which include,
- 5.1 normally as at 30 June and 31 December of each year, sending NORAD half-yearly progress reports on the project, and the auditor's statement of accounts on use of the grant per 31 December each year. In the event of it being necessary to employ a different date for these reports in view of national/local conditions and the progress of the projects, such dates shall be agreed upon in Appendix I, clause 4 of the contract.
- NORAD reserves the right to require that original vouchers be submitted.
- 5.2 Copies of forms submitted to the Ministry of Home Affairs (FC 3) shall be sent to NORAD.
 - 5.3 Copies of the annual consolidated accounts of the organization shall be submitted to NORAD during the project period.

6. The Organization may apply to NORAD for permission to use interest earned for project-related expenses. Interest earned may not be used without obtaining NORAD's approval in advance. After the project is completed in accordance with the contract, any funds not used (including interest) shall be repaid to NORAD by the Organization.
7. The Organization shall arrange for full operation and proper maintenance of the project.
8. NORAD will demand repayment of all or part of the grants (including interest on grant amounts advanced) if the Organization fails to fulfill its obligations under this contract.
9. NORAD shall be informed prior to any major organizational change or changes of the Memorandum of Association or by-laws of the Organization. NORAD reserves the right to withdraw its support to the project if the changes are found to be in contradiction with the objectives of the project.
10. In the event of there being any conflict between the provisions of this Appendix and provisions contained in Appendix I, Appendix I shall prevail.
11. This contract may be terminated by either part at six months notice in writing before the end of the months of June and December respectively.
